

Government of the People's Republic of Bangladesh  
Office of the Project Director  
Sustainable Coastal and Marine Fisheries Project (SCMFP)  
Department of Fisheries  
Matshya Bhaban, Ramna, Dhaka-1000

Memo No. 33.02.0000.949.35.001.19.450

Date: 30.06.2019

**Request for Expressions of Interest (REOI)**  
**(Consulting Services: Firm Selection-International)**

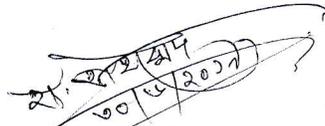
Name of the Project: Sustainable Coastal and Marine Fisheries Project (SCMFP)

Loan No./Credit No./TF No./Grant No.: IDA-6326-BD

Assignment Title: Project Management Consultant (Firm), Reference No.: SD12

1. The Government of the People's Republic of Bangladesh (GoB) has received a credit from the International Development Association (IDA) towards the cost of 'Sustainable Coastal and Marine Fisheries Project' to be implemented by Department of Fisheries (DoF) and intends to apply a part of the proceeds of this credit for the services of a PROJECT MANAGEMENT CONSULTANT (FIRM) for the project.
2. The PMC firm will establish a local presence and close cooperation with PMU management. It will report directly to the Project Director on progress made and also will have the responsibility to raise any issues for taking corrective action as required. The PMC will establish its office facilities within the PMU based in DoF, Dhaka. The PMC will be provided with full access to all available project documentation necessary for fulfillment of their role. The PMC will be required to work in close co-ordination with the PD and the PMU. While overall project delivery remains full responsibility of the PD/PMU, the PMC will be measured by its success in enabling the PD/PMU successfully deliver the project activities and objectives. In this context, the PMC services will include but not limited to the following tasks:
  - I. Provide project controls (plan, schedules, risks etc.) and work with PD to ensure the PMU's effective operation and program deliverables
  - II. Work with the PD/PMU to ensure, in line with the approved GoB Development Project Proposal (DPP), compliance to WB financing and project agreements and its covenants, especially in the area of citizen engagement, and with a view to achieve agreed-upon project [interim] monitoring indicators in the results frame.
  - III. Provide for consistency and compliance with the agreed GoB and WB procedures and key results to be achieved during project implementation.
  - IV. Assist in maintaining, updating and monitoring Procurement and Activity Master Schedule ;assist the PMU to develop annual work plans and implementation schedule and in implementing, managing and monitoring program activities, assess reasons for delay and identify means for improvement, review reasonability of the proposals prepared by the relevant consultants.
  - V. Provide advice and training to the PMU/DoF's SCMFP technical staff on supervision and monitoring for successful implementation of project activities, including but not limited to formulation and mobilization, management, procurement, monitoring and evaluation, financial, technical, and environmental management aspects and community approaches.
  - VI. Advise the PD/PMU and ensure the quality preparation of RFP/REOI, bid documents, tendering process, responses to potential queries of the bidders. To this end, the PMC is expected to use its own expert staff mentoring and working with the PMU,DOF procurement officers.
  - VII. Assist PMU in the evaluation of bids, bid evaluation reports in accordance with GoB/WB procurement guidelines. Assist the PD/PMU for contract negotiation process and contract award.
  - VIII. Support the PMU in management and administration of the contract agreements with the contractors engaged for the various SCMFP components.
  - IX. Support PMU to establish and maintain cost control, monitoring of payment certificates
  - X. Assist the PMU in monitoring the quality of services of other individual consultants and consulting firms working in the project; reviewing their reports and provide feedback to the PMU.
  - XI. Provide assistance to PD/responsible PMU staff in organization of, and participation in initial kick-off meetings with Contractors and relevant stakeholders.
  - XII. Assist the PD/PMU taking timely measures to ensure that contractors' deliverables are not hampered by undue delays.
  - XIII. Assist PD/PMU in checking and approval of designs, plans, technical calculations and drawings submitted by contractor; provide assistance for checking on correctness of Contractors' final technical documentation, operation and maintenance manuals.
  - XIV. Assist the PD/PMU in inspection of quality and supervision of construction works, installation of equipment and testing, in order to ensure that the works are implemented, and goods supplied in accordance with the designs, specifications and terms and conditions of the relevant works and supply contracts.
  - XV. Ensure procurement activities are in line with the SCMFP's environmental and social management plan (ESMP) and guide the environmental and social safeguards staff of the PMU in overall implementation of the ESMP and with the monitoring of contractors' implementation of identified environmental mitigation measures.
  - XVI. Advise PMU in managing and sequencing any changes of project scope, schedule and costing into the revision process of DPP.
  - XVII. Assist in establishing a cohesive and effective project management automation system, including for procurement management.
  - XVIII. Jointly with PMU, carry out regular field supervision activities.
  - XIX. Assist PMU in preparing evaluation documents and reports.

3. Department of Fisheries (DoF) now invites eligible consulting firms ("consultants") to indicate their interest in providing above mentioned services. Interested Consultants should provide information demonstrating that they have the required qualifications and relevant experience to perform the Services. The short-listing criteria are:
  - a) Experience in similar role in similar projects (e.g. water, agriculture, fisheries and natural resources) of compatible size, complexity and technical specialty in the required area;
  - b) General Experience of the firm(s) ;
  - c) Financial soundness of the firm; and
  - d) Staffing and logistics of the firm.
4. Consultants are requested to submit the following supporting documents in support of the above-mentioned criteria:
5. (a) Registration paper of the firm(s); (b) Joint venture agreement/letter of intent (if applicable); (c) Firm's brochure; (d) Audited financial reports for last five years; (e) service experience record (including nature, total cost, total input in terms of man month, employer, location of service etc.);
6. The attention of interested Consultants is drawn to Section III, paragraphs 3.14, 3.16, and 3.17 of the World Bank Procurement Regulations for IPF Borrowers, July 2016 revised November 2017.
7. Consultants may associate to enhance their qualification, but should mention whether the association is in the form of a "joint-venture" or of "sub-consultancy". In the case of an association, all members of such "association" should have real and well-defined inputs to the assignment and in such "association" it is preferable to limit the total number of firms including the associates to a maximum of four.
8. The consultant will be selected in accordance with the Quality and Cost Based Selection (QCBS) method set out in the World Bank Procurement Regulations for IPF Borrowers, July 2016 revised November 2017.
9. Terms of Reference (ToR) will be available in the website of DoF ([www.fisheries.gov.bd](http://www.fisheries.gov.bd)) and also in the office of the undersigned. Interested consultant may obtain further information from the office of the undersigned from 09:00 to 17:00 hours (Except holidays).
10. Expression of Interest must be delivered to the address below (in person or by mail) by 17:00 hours on or before July 30, 2019. The Authority reserves the right to accept or reject any or all of the EOIs without assigning any reason, whatsoever.

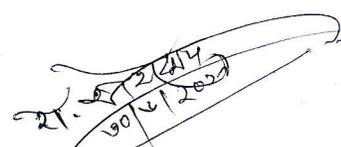
  
 (Hasan Ahmed Chowdhury)  
 Project Director

Sustainable Coastal and Marine Fisheries Project  
 Room No. 911 (9<sup>th</sup> Floor) Department of Fisheries  
 Matshya Bhaban, Ramna, Dhaka-1000.  
 E-mail: [pdscmfpdof@fisheries.gov.bd](mailto:pdscmfpdof@fisheries.gov.bd)

Copy forwarded for kind information and necessary action (Not in order of seniority):

1. Secretary, Ministry of Fisheries and Livestock, Bangladesh Secretariat, Dhaka.
2. Director General, Department of Fisheries, Matshya Bhaban, Dhaka.
3. Director General, Central Procurement Technical Unit (CPTU), Ministry of Planning, Sher-E-Bangla Nagar, Dhaka.
4. Country Director, World Bank, Dhaka Office (Atten: Mr. Manievel Sene, Co-Task Team Leader, World Bank Office, Dhaka).
5. Assistant Director/Programmer, ICT Section, Department of Fisheries, Matshya Bhaban, Dhaka. (With a request to publish in the DoF website).
6. Advertisement Manager, The Daily Jugantor, Ka-244, Progati Sarani, Kuril (Bisho Road), Baridhara, Dhaka-1219.
7. Advertisement Manager, The Daily Observer, Aziz Bhaban (2nd floor), 93, Motijheel C/A, Dhaka-1000.
8. DoF Notice Board.

[With a request to publish the advertisement part for one time in your newspaper (Using minimum space) and to provide us 03 copies of the same.]

  
 (Hasan Ahmed Chowdhury)  
 Project Director

Sustainable Coastal and Marine Fisheries Project  
 Room No. 911 (9<sup>th</sup> Floor) Department of Fisheries  
 Matshya Bhaban, Ramna, Dhaka-1000.  
 E-mail: [pdscmfpdof@fisheries.gov.bd](mailto:pdscmfpdof@fisheries.gov.bd)